



**HASTINGS POLICE STATION
EAST SUSSEX DIVISION**

Your Ref: Our Ref: ESX/LIC/CI Date: 28th July 2011.
Contact Name: Chief Inspector Taylor Tel. Extension: 60224. Direct Dial No: 01424 456171.

Dear Mr Brown

SUSSEX POLICE REPRESENTATION FOR THE GRANT OF A PREMISES LICENCE UNDER THE LICENSING ACT 2003.

The Stade Hall The Stade Redevelopment Area Hastings East Sussex TN34 3DW.

As the District Commander for Hastings, I write in response to the application for the grant of a premises licence, submitted by Mr. Kevin Boorman, on behalf of Hastings Borough Council - Marketing and Communications, relating to The Stade Hall The Stade Redevelopment Area Hastings East Sussex. TN34 3DW.

Anthony Masters, Sussex Police Licensing Officer for the Hastings District has liaised with Mr. Boorman in order to discuss details of the operating procedures to be adopted.

The Stade Hall is part of a new development at The Stade consisting of the Jerwood Art Gallery, Eat@The Stade Café and The Stade Open Space. When development is completed each part will have its own premises licence.

The Stade Hall is a single unit contained within a building situated on the west side of the development. The building accommodates public conveniences on the north side and a purpose built seafood / fish training class room at the southern end. Positioned between these two areas is the Stade Community Hall.

The Stade Hall is for the use of the local community, voluntary groups and for many other functions. Many of the activities that take place will not be subject to the Licensing Act 2003. It will also be used for pre-planned events and pre-booked private functions as agreed with the Management Committee and Hastings Borough Council as the Premises Licence Holders. This application is specific to regulated entertainment and the supply of alcohol authorised under the Licensing Act 2003 which will be required for certain events

The premises will be open to the public, Monday - Saturday 0800hrs to 2400hrs and Sunday 0800hrs to 2300hrs with no seasonal or special event variations to these times.

Mr. R. Brown
Licensing Manager
Environment and Safety Directorate
Aquila House
Breeds Place
Hastings
East Sussex
TN34 3UY.



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The application is made under Section 17 of the Licensing Act 2003, for the licensable activities, supply of alcohol, provision of regulated entertainment and provision of late night refreshment

Regulated entertainment will consist of plays, films, indoor sporting events, live music, recorded music, performance of dance, anything of a similar description, provision of facilities for making music, provision of facilities for dancing and provision of facilities for entertainment of a similar description. All these activities taking place within the premises. The times requested for these licensable activities are Monday to Saturday 09:00hrs to 24:00hrs and Sunday 0900hrs to 2300hrs. There are no seasonal or special event variations to these times.

The provision of late night refreshment, not takeaway, will take place Monday - Saturday, 2300hrs to 2400hrs.

The sale of alcohol will be for consumption within the premises for pre-planned events or pre-booked private functions. The times for this licensed activity being Monday - Sunday 0900hrs - 2300hrs. There are no seasonal or special event variations to these times.

The Premises Licence Holder / Event Organiser will nominate a personal licence holder to be the Designated Premises Supervisor at each specific event. The nominated personal licence holder will give their written consent to the Hastings Borough Council Licensing Department who will notify Sussex Police.

Sussex Police have no intrinsic objection to the application for a new premises licence and recognise the measures proposed by the applicant to promote the four licensing objectives contained within the schedule. Concerning the licensing objectives, prevention of crime and disorder and the protection of children from harm, Sussex Police would ask that consideration be given to the following which have been agreed with the applicant:-

- Designated Premises Supervisor.
Sale of alcohol by retail at pre-planned/organised events only.
For events involving the supply of alcohol, event organisers/premises users will provide their own Personal Licence Holders who will act as the Designated Premises Supervisor for that specific event. A completed written consent form will be submitted to the Licensing Authority and Sussex Police not less than fourteen days prior to the event. Sussex Police reserve the right to object to the proposed Designated Premises Supervisor if it is deemed that the licensing objectives, prevention of crime and disorder and protection of children from harm will not be promoted.
- The Premises Licence Holder / Event Organiser will ensure that the number of persons permitted on the licensed part of the premises, as described, at any one time will not exceed 100 persons seated at tables or 120 persons standing.
- The premises will not be hired to any person under the age of eighteen years for the purpose of a pre-planned event.
- The Stade Hall shall retain its focus as a community venue, with its primary use being a venue for community events. It shall not become a vertical drinking establishment, where alcohol and/or regulated entertainment become its primary mode of operation
- In the event that the Management Committee become the Premises Licence Holder, they shall nominate a Personal Licence Holder who will take the position of permanent Designated Premises Supervisor of the premises.



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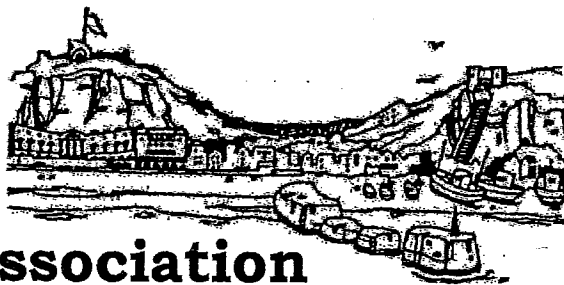
- The premises will employ SIA Approved/Registered Door Supervisors to facilitate the management of the premises and conduct a security role when the risk assessment undertaken by the Premises License Holder/Designated Premises Supervisor indicates events/operating hours as medium or high risk. Door staff shall enter their details i.e. full name, date of birth and SIA badge number in the incident book prior to the commencement of duty.
- The receptacles in which alcohol is dispensed will be subject to the nature of the event and the outcome of the appropriate risk assessment. Large public events will continue to require the dispensing of all drinks into plastic/polycarbonate receptacles, whilst smaller private receptions may permit the use of glass.
- A 'Challenge 25' policy be adopted and only photographic ID such as a passport, driving licence, proof of age standards scheme (PASS) cards, identity cards of the armed forces and citizen cards be acceptable. Staff are to be trained to request the appropriate ID from anyone who appears to be under the age of 25 years, and that alcoholic drinks are refused unless that ID is produced.
- When the risk assessment undertaken by the Premises License Holder/Designated Premises Supervisor indicates events/operating hours as medium or high risk, Sussex Police will be given a twenty one days written notice of such an event taking place. Sussex Police will have the absolute power of veto.
- The Premises Licence Holder will ensure that the hirer/event organiser signs a written undertaking to accept responsibility for being in charge of and on the premises at all times when the public are present and for ensuring that all conditions of the premises licence and terms and conditions concerning the hire of the premises relating to management and supervision are met.

Sussex Police at this time have no grounds under the Licensing Act 2003 with which to object and therefore ask that consideration be given to the recommendations above and in addition to the steps intended to be taken by the applicant be transferred onto the premises licence, if granted, as conditions.

Yours sincerely

C/I L. Taylor
District Commander
Hastings

Hastings Old Town Residents' Association



President:
Amber Rudd MP

Chairman:
Dick Edwards

Please reply to:

East Hill House 13 Tackleway Hastings TN34 3DE 4/8/11 dick@hotra.org.uk

Bob Brown HBC Licensing Manager
Aquila House, Breeds Place, Hastings

HASTINGS BOROUGH COUNCIL

8 AUG 2011

Dear Mr Brown

Re: HBC application for a licence to sell alcohol at the Stade Hall.

H.O.T.R.A. wish to object to this application. The 2003 Licensing Act sets out 4 Objectives that should be considered when a licence is granted.

The Stade Hall was granted Planning Permission for use by the community together with voluntary bodies especially for the Arts and Education for young people in particular.

Prevention of Crime and Disorder

Page 4 of the application refers to the sale of alcohol. Page 17 sets out Late Night refreshment times – Monday – Saturday 23.00 to 24.00 [6 hours per week]. Page 18 sets out the supply of alcohol for consumption On and Off the premises – Monday – Sunday 09.00 to 23.00 [98 hours per week]. This gives a total of 104 hours per week. HOTRA believes this is excessive. Flexibility is argued for in the use of the premises but we suggest that it can be achieved by appropriate wording such as – 'Alcohol sales should be limited to a notional 10 hours per week [or 40 hours in any 4 week period]'.

The emerging pattern of use of the building which opened in March is predominantly for public exhibitions. Meetings organised by a variety of groups are also happening. Some of these events include alcohol offered as part of the reception provided free. Once the Seafood Training kitchen/classroom is operational a significant number of hours will be used for 'Education'.

For none of these activities is the sale of alcohol desirable. We are asking that the total time for the sale of alcohol be limited to 10 hours per week to help achieve a reasonable balance of use. This will mean that this Objective is more likely to be achieved.

Protection of Children from harm

The Stade Community Facilities advisory group have set out an Alcohol and License Management Policy. This demonstrates a responsible approach to these complex issues. It is also a genuine attempt to promote this Objective. The Licensing Committee should endorse this policy and add it as a note to

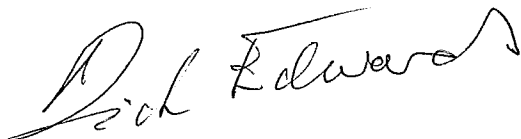
its decision. Any changes of trustees in future years should require this policy to be endorsed, subject to reasonable amendment over a period of time.

H.O.T.R.A.s third concern is the matter of the Designated Premises Supervisor and the nominated Personal Licence Holder. Any event involving retail of alcohol should be overseen by one of these.

The Licensing Committee may wish to reflect on all that was promised by Hastings Council in their Sea Change document when public consultation and the Planning Permission occurred. At no time was the sale of alcohol in the community hall hinted at. The impact of the 2003 Act on residents and this community needs further examination. A balance needs to be struck by this decision that results in alcohol sales being a very minor element in what happens in the Stade Hall.

If the applicant can accept the above points then we will withdraw our Objections.

Yours Sincerely

A handwritten signature in black ink that reads "Dick Edwards". The signature is written in a cursive style with a large, sweeping initial "D" and a long, horizontal stroke extending from the end of the name.